



**HAWAII CHAPTER
BOARD & GENERAL MEMBERSHIP MEETING MINUTES
WEDNESDAY, May 10, 2017
Outrigger Waikiki Beach Resort**

Call to order – Hao Tanacsos

The general meeting was called to order by President Hao Tanacsos. Hao thanked Ivy Kwok, Executive Housekeeper of Outrigger Waikiki Beach Resort and host of today's meeting. Hao also thanked everyone for attending.

Collect/Pledge of Allegiance – Derrick De Mello

Introduction of Guest Speaker – Hao Tanacsos

Hao introduced our guest speaker – Mr. Dean Nakasone, Vice President of the Hawaii Lodging and Tourism Association

Dean Nakasone discussed Hawaii Lodging and Tourism Association's (HLTA) mission. He also discussed the formation of the Housekeeping Advisory Council (HAC)

Secretary's Report – Sally-Rose Salcedo

Sally-Rose stated that March's meeting minutes were emailed to all members listed on our roster. If you have not received, please see Sally-Rose after the meeting to update your contact information.

Treasurer's Report –Derrick De Mello

Derrick reported on the financials for March. April's financials were pending but will be included in the meeting minutes. Please see attachments. Our ending balance for March was \$ 23,898.76

Committee Reports

Membership – Ivy Kwok

- a. We have a total of 98 members.
- b. We welcomed new member Roberto Dominguez with lei.

Hospitality – Marissa Cacacho/Jo-Ann Yonamine

- a. We had a total of 53 people attend the meeting, 43 members and 10 guests.

IEHA Updates/Education & Resources – Madeline Chang

1. The certification Road Show is currently happening. The Road Show will continue to various states throughout the year ending in Vienna, VA in December. Honolulu is scheduled for October.

Public Relations/Website – Shelly Awaya

1. The website update was completed. You can view all information pertaining to our chapter online with the exception of the photo albums. Shelly is working on updating access to the photo albums.
2. The IEHA Digest will again be printed this year. Vendors will be receiving an email soliciting for advertising in the digest.



Ways & Means – Shelly Awaya

1. McFun-raiser Coupon Booklets remains our primary fundraiser. Please contact Derrick De Mello for booklet purchases.

Community Service – Gary Nushida

1. Our next linen drive will be taking place soon, an email will be sent to update members.
2. We are considering adding the Food Bank as part of our community service, details to follow.

Best Practice – Hao Tanacsos

1. Room attendant carts, weight and safety.

Old Business

1. Donation Receipts. Today we received \$ 62.00 in donations.

New Business

1. IEHA/ISSA discussion on potential merger and upcoming vote – Madeline Chang
2. Mini Workshop directly after the meeting - Hao Dang Tanacsos
3. **Our next chapter meeting will be held on Wednesday, July 12th, 2017 beginning at 9:15. The meeting will be held at the Neal Blaisdell Center in conjunction with Hotel Lodging, Hospitality & Foodservice Expo. Ken Kanter, Exposition Director for Douglas Trade Shows will provide a continental breakfast.**

Meeting adjourned at 11:45 AM.

Respectfully submitted,

Hao Dang Tanacsos
President
IEHA Hawaii Chapter

Income Categories	Amount	Expense Categories	Amount
Bosses Night-Credit Card-Silent Auction		Administrative Supplies/Misc.	\$ (7.80)
Chapter Meeting Payment		Awards & Certifications	
Chapter Meeting Donations	\$ 119.00	Chapter Meeting Expenses	\$ (103.50)
Community Services		Education/Info/Resources	
Education		Hospitality Membership	
Programs		Donations	
Publicity/PR Development		General Liability insurance (annual payment)	
Membership		Convention Expenses	
Ways and Means	\$ 1,750.00	Bosses Night Expenses	
Miscellaneous Donations		Ways and Means	
		Chapter Membership	
		Christmas Party	
TOTAL	\$ 1,869.00	TOTAL	\$ (111.30)
March 2017 meeting donations	\$ 119.00	FHB-Merchant Fee	\$ (7.80)
McFun-Raiser Coupon booklets	\$ 1,750.00	The Trophy House (2017 & 2019 President gavels)	\$ (73.50)
		The Orchid Lei Company	\$ (30.00)
TOTAL INCOME	\$ 1,869.00	TOTAL EXPENSES	\$ (111.30)
Financial Statement			
Prior Month End Balance	\$ 22,291.06	Prior Month End Balance	\$ 22,291.06
		Plus - Total Deposits/Credits	\$ 1,869.00
Add - Total Income	\$ 1,869.00	Less - Total Checks	\$ (111.30)
Less - Total Expenses	\$ (111.30)		
		TOTAL OUTSTANDING DEPOSITS	\$ 0.00
		Outstanding Checks	\$ 0.00
		1323 - Ronald McDonald House Charities	\$ (150.00)
		TOTAL OUTSTANDING CHECKS	\$ 0.00
Ending Balance	\$ 24,048.76	Reconciliation of Account - Bank Statement	\$ 23,898.76

Hao Dang Tanacosos
PRESIDENT'S SIGNATURE

Derrick De Mello
TREASURER'S SIGNATURE

Income Categories	Amount	Expense Categories	Amount
Bosses Night-Credit Card-Silent Auction		Administrative Supplies/Misc.	\$ (141.80)
Chapter Meeting Payment		Awards & Certifications	
Chapter Meeting Donations		Chapter Meeting Expenses	\$ (88.86)
Community Services		Education/Info/Resources	
Education		Hospitality Membership	
Programs		Donations	
Publicity/PR Development		General Liability insurance (annual payment)	\$ (937.44)
Membership		Convention Expenses	
Ways and Means	\$ 75.00	Bosses Night Expenses	\$ (500.00)
Miscellaneous Donations		Ways and Means	\$ (150.00)
		Chapter Membership	
		Christmas Party	
TOTAL	\$ 75.00	TOTAL	\$ (1,818.10)
McFun-Raiser Coupon booklets	\$ 75.00	FHB-Merchant Fee	\$ (7.80)
		Annual P.O. Box Fee	\$ (134.00)
		Board meeting refreshments	\$ (88.86)
		General Liability Insurance	\$ (937.44)
		Convention Center deposit (for Bosses Night)	\$ (500.00)
		McFun-Raiser Coupon booklets	\$ (150.00)
TOTAL INCOME	\$ 75.00	TOTAL EXPENSES	\$ (1,818.10)
Financial Statement			
Prior Month End Balance	\$ 24,048.76	Prior Month End Balance	\$ 24,048.76
		Plus - Total Deposits/Credits	\$ 75.00
Add - Total Income	\$ 75.00	Less - Total Checks	\$ (1,818.10)
Less - Total Expenses	\$ (1,818.10)		
		TOTAL OUTSTANDING DEPOSITS	\$ 0.00
		Outstanding Checks	\$ 0.00
		1325 - Diana Sim a-Lee	\$ (200.00)
		1327 - Kapono Inc	\$ (2,931.94)
		1331 - The Orchid Lei Company	\$ (15.00)
		TOTAL OUTSTANDING CHECKS	\$ (3,146.94)
Ending Balance	\$ 22,305.66	Reconciliation of Account - Bank Statement	\$ 19,158.72

Hao Dang Tanacsos
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TREASURER'S SIGNATURE