



**HAWAII CHAPTER  
BOARD & GENERAL MEMBERSHIP MEETING MINUTES  
WEDNESDAY, MAY 13, 2015  
OUTRIGGER REEF WAIKIKI BEACH RESORT**

**Call to order – Hao Tanacsos**

The general meeting was called to order by President Hao Tanacsos.

**Collect/Pledge of Allegiance - Derrick DeMello**

**Sponsor – Hao Tanacsos**

Hao thanked Outrigger Reef Waikiki Beach Resort Assistant General Manager Ms. Sheryl Tsugawa and Executive Housekeeper Myra Kuboyama for their hospitality in hosting today's meeting.

**Introduction of Guest Speaker – Madeline Chang**

Madeline introduced our guest speaker Mr. Gary Ettinger, Executive Vice President – Operations of Aston Hotels & Resorts.

**Guest Speaker – Mr. Gary Ettinger**

Mr. Ettinger discussed "The Future Executive Housekeeper".

**Secretary's Report – Teresa Calabrese**

Teresa thanked everyone for their RSVP to today's meeting. Teresa showed a screen shot of our website [www.hawaii-ieha.org](http://www.hawaii-ieha.org) and encouraged everyone to log on for chapter information. Teresa stated that March meeting minutes were emailed to all members listed on our roster.

**Treasurer's Report – Derrick DeMello**

Derrick reported on the financials for March and April. Please see attachments. Our ending balance for April is \$ 9,879.87.

**Committee Reports**

**Membership – Ivy Kwok**

The Hawaii chapter has 111 members and welcomes the following new members:

J Paulin – Private Islands Staffing

Aloma Keliioomalulu – Sobel Westex

Dennis Baier – Clean Island Breathing

Each of the new members was welcomed with lei and had and in turn had an opportunity to introduce themselves and their businesses to the membership.

**Hospitality – Marissa Cacacho**

We had a total of 88 people attend the meeting, 66 members and 22 guests.



### **Community Service – Gary Nushida**

Gary thanked everyone who contributed to the donation drive. The donations were given to Next Step Shelter. Gary also thanked those who generously gave their time to clean 100<sup>th</sup> Battalion Clubhouse. Coming up, the 100<sup>th</sup> Battalion Clubhouse will be requesting cleaning (extracting) of their banquet chairs. The Clubhouse is also in need of banquet chairs. For those members who have banquet chairs that they will be getting rid of, please consider donating to the 100<sup>th</sup> Battalion Clubhouse.

### **Public Relations/Website – Elaine Simon**

1. Elaine thanked Shelly Awaya for making of the name badges for today's meeting.
2. A press release from our last meeting was published by: EHT Magazine, E-Turbo News, and Tourismexecutives.com and was distributed to several other publications.
3. Good news, our chapter newsletter is coming back! ☺ The newsletter will be called IEHA Digest. The first issue will be published just in time to hand out at the Expo on July 8<sup>th</sup> & 9<sup>th</sup>. We are seeking advertisers - \$ 75.00 for ¼ page.
4. Thank you to Jess Cruz who recorded a video from the recent 100<sup>th</sup> Battalion Clubhouse Clean-Up. The meeting members were treated to a viewing of the 2 minute video.

### **HHL&FS Expo 2015 – John Yamamoto**

John encouraged everyone to volunteer to help man the booth at the expo. The volunteer segments are for 1 hour each.

### **Education – Madeline Chang**

CEH & REH classes are available online as well as through webinars. Diane Anami-Nakamura and Leonida "Nida" Lumantas were recognized as REH.

### **Ways & Means – Hao Tanacsos**

Training Strategies Workshops will offered by Hao Tanacsos & Dinny Trinidad beginning in June. Hao will donate 50% of her fee to IEHA Hawaii Chapter. More information will be sent out to all members.

### **Bosses Night – Derrick DeMello**

Bosses Night will be taking place on October 9<sup>th</sup>, 2015. The venue is still to be determined. The theme is "Blue Hawaii". The per person cost is \$ 65.00. Though there will be Platinum and Gold tables offered at premium prices. The invitations will be sent during the month of July. There will be a silent auction as well. Shayna Hanai, Elaine Simon & Karina Villarroel will be soliciting for donations for the auction.

### **New Business – Hao Tanacsos**

1. Audit of Financials – Hao requested two to three members to volunteer to audit our financial records. Anna Rockenschaub of Waikiki Beach Marriott Hotel & Resort and Chalida York of Waikiki Resort volunteered.



2. Proposed a change to July meeting date from Wednesday, July 15<sup>th</sup> to Wednesday, July 8<sup>th</sup>. The date change was proposed so the next chapter meeting can be held at the upcoming HHL& FS Expo. A motion was brought to the floor to change the date & seconded. A vote taken, majority were in favor of the date change. The next IEHA Hawaii Chapter meeting will take place of Wednesday, July 8<sup>th</sup> @ 10:15 AM at the Neal Blasdell Center. More information will be forthcoming. Thank you to Brian Keala Benz for coordinating the room with Ken Kanter, the Expo director.
3. Donations for upcoming Hawaii Chapter meetings will be by "Honor System" As you check in and receive your name badge you will be welcome to contribute a donation to the chapter. The donations for that meeting will be counted by two members and presented to the membership prior to the meeting ending. Today we collected \$ 194.00 in donations! Thank you. Also when you check in, if your membership is coming up for renewal, you will be receiving a membership renewal reminder.
4. We will be implementing a "Best Practice" for Housekeeping moment during future meetings. Please submit your best practices to Hao or Teresa.
5. We will also be featuring "Vendor Member Moments" at upcoming meetings. Those vendor members will be given 5 minutes to discuss their items, etc.
6. 49<sup>th</sup> Annual IEHA Convention is coming up in October. Please let Hao know if you will be attending.

Hao noted that today's meeting did not start on time. Future meeting will start promptly at 10:00 and end by 11:30 or earlier. Jo-Ann Yonamine will be time keeper during meetings.

Pauline Galera was recognized for her 25<sup>th</sup> year as an IEHA member. Pauline was given her 25<sup>th</sup> commemorative pin by Hao.

Meeting adjourned at 11:40AM.

Respectfully submitted,

Teresa Calabrese  
Secretary  
IEHA Hawaii Chapter

Hao Dang Tanacsos  
President  
IEHA Hawaii Chapter

Income Categories	Amount	Expense Categories	Amount
Bosses Night-Credit Card-Silent Auction		Administrative Supplies/Misc.	
Chapter Meeting Payment		Awards & Certifications	
Chapter Meeting Donations		Chapter Meeting Expenses	
Community Services		Education/Info/Resources	
Education		Hospitality Membership	
Programs		Programs	
Publicity/PR Development			
Ways and Means-CD Sales			
<b>Deposits</b>		<b>Debits</b>	
Donation (Able Freight Services, Inc. / Scott Murray)	\$2,000.00	FHB-Merchant Fee	\$ (7.80)
		CK # 1238 G. Nushida (Election Committee luncheon)	(\$107.87)
		CK # 1241 R. Galera (reimbursement for expenses)	(\$58.57)
<b>TOTAL INCOME</b>	<b>\$ 2,000.00</b>	<b>TOTAL EXPENSES</b>	<b>\$ (174.24)</b>
<b>Financial Statement</b>			
<b>Prior Month End Balance</b>	\$5,472.91	<b>Prior Month End Balance</b>	\$5,472.91
		Plus - Total Deposits/Credits	\$2,000.00
Add - Total Income	\$7,472.91	Less - Total Checks -	(\$174.24)
<b>Less - Total Expenses</b>			
CK #1238 Gary Nushida (Luncheon)	(\$107.87)	<b>Outstanding Deposits</b>	\$0.00
CK #1240 - R. Galera (reimbursement)	(\$58.57)	<b>Outstanding Checks</b>	\$0.00
3/2/15 FHB Merchant Fees	(\$7.80)		
<b>Ending Balance</b>	<b>\$7,298.67</b>	<b>Reconciliation of Account - Bank Statement</b>	<b>\$7,298.67</b>

  
 PRESIDENT'S SIGNATURE

*Derrick De Mello*  
 TREASURER'S SIGNATURE

Income Categories	Amount	Expense Categories	Amount
Bosses Night-Credit Card-Silent Auction		Administrative Supplies/Misc.	
Chapter Meeting Payment		Awards & Certifications	
Chapter Meeting Donations	\$217.00	Chapter Meeting Expenses	
Community Services		Education/Info/Resources	
Education		Hospitality Membership	
Programs		Programs	
Publicity/PR Development			
Ways and Means-CD Sales			
<b>Deposits</b>		<b>Debits</b>	
Donation (Able Freight Services, Inc. / Scott Murray)	\$2,500.00	FHB-Merchant Fee	\$ (7.80)
March meeting donations	\$217.00	CK # 1242 U.S.P.S (Annual PO Box payment)	(\$128.00)
<b>TOTAL INCOME</b>	<b>\$ 2,717.00</b>	<b>TOTAL EXPENSES</b>	<b>\$ (135.80)</b>
<b>Financial Statement</b>			
<b>Prior Month End Balance</b>	\$7,298.67	<b>Prior Month End Balance</b>	\$7,298.67
		Plus - Total Deposits/Credits	\$2,717.00
Add - Total Income	\$10,015.67	Less - Total Checks -	(\$135.80)
<b>Less - Total Expenses</b>			
4/1/15 FHB Merchant Fees	(\$7.80)	<b>Outstanding Deposits</b>	\$0.00
CK #1242 -U.S.P.S.	(\$128.00)	<b>Outstanding Checks</b>	\$0.00
<b>Ending Balance</b>	<b>\$9,879.87</b>	<b>Reconciliation of Account - Bank Statement</b>	<b>\$9,879.87</b>

  
 PRESIDENT'S SIGNATURE

*Derrick De Mello*  
 TREASURER'S SIGNATURE